

**441—58.57 (234) Contested cases.**

**58.57(1) *Reconsideration.*** The household may request reconsideration of the local administrative entity's decision regarding certification of eligible unmet needs and the amount of reimbursement awarded.

*a.* To request reconsideration, the household shall submit a written request to the Rebuild Iowa Office, Wallace State Office Building, 502 East Ninth Street, Des Moines, Iowa 50319, within 15 days of the date of the local administrative entity's notification to the household of its decision.

*b.* The rebuild Iowa disaster recovery case management office shall:

- (1) Review any additional evidence or documentation submitted,
- (2) Issue a reconsideration decision within 15 days of receipt of the request, and
- (3) Notify the household of the reconsideration decision.

**58.57(2) *Appeal.*** The household may appeal the rebuild Iowa office reconsideration decision according to procedures in 441—Chapter 7.

*a.* Appeals must be submitted:

- (1) In writing, either on Form 470-0487 or 470-0487(S), Appeal and Request for Hearing, or in any form that provides comparable information;
- (2) To the DHS Appeals Section, 1305 East Walnut Street, Des Moines, Iowa 50319-0114;
- (3) Within 15 days of the date of the reconsideration decision.

*b.* A written appeal is filed on the date the envelope sent to the department is postmarked or, when the postmarked envelope is not available, on the date the appeal is stamped received by the department.

[ARC 9130B, IAB 10/6/10, effective 9/15/10; ARC 9313B, IAB 12/29/10, effective 2/2/11]